



Onshore Inspection Coordinator

Location – Ellon, Aberdeenshire

Company Overview

Film-Ocean, a Stapem Group Company is a Global ROV contractor providing subsea inspection and technical support to the Oil and Gas and renewable energy industries. Our unique offering enables clients to improve the reliability and operational efficiency of their subsea operations, reducing risk and cost while improving safety and performance.

Film-Ocean is the ideal place for talented individuals to come and work, learn and develop their careers. We will support individual's continual professional development in line with their personal and career aspirations.

We provide a competitive remunerations package with a friendly and open team environment, making Film-Ocean a great place to work. We are always interested in hearing from driven and enthusiastic people who want to be part of a fast-growing specialist subsea Company.

Role Summary

The primary function of the Onshore Inspection Coordinator will be to provide Inspection support services to a variety of IRM projects. As Onshore Inspection Coordinator you will liaise with multiple departments to ensure final client deliverables are achieved on time and on budget. In addition, you will support the Inspection Manager in developing and enhancing the Film-Ocean inspection capabilities.

A key part of the role will include developing and maintaining strong relationships with external clients and third parties, while supporting Project Managers with planning, technical input, scheduling and offshore resource allocation to meet project deliverables and provide support with tenders and proposals.

Key duties and responsibilities will include, but are not limited to:

- Support offshore operations during mobilisation/demobilisation phases, including the setup and testing of inspection equipment (there will potentially be a requirement to occasionally work offshore as an Inspection Coordinator)
- Interpret work scopes to ensure the required inspection resources are identified to provide project timelines to allow Cost Time Resources (CTR's) to be accurately forecasted
- Schedule project resources to meet specific assigned projects and provide pre-project briefs to inspection personnel prior to mobilisation
- Monitor project assigned resources and work progress including regular contact with offshore inspection personnel to ensure that client deliverables are understood and being delivered
- Review and update work schedules to show current progress and any change to forecasted completion of works
- Develop enhanced subcontractor relationships and demonstrate benefits to clients
- Deliver improvements in our inspection capabilities
- Support to IRM projects globally
- Act as focal point for reporting requirements, including the writing of final inspection reports and processing of digital video reporting
- Provide technical support on inspection techniques
- Develop new inspection specific service lines
- Develop working relationships with key suppliers
- Ensure all project activities are carried out safely and comply with client requirements and current legislation

- Assist the Inspection Manager and Project Managers with planning to meet project goals and deliverables
- Assist with research in technology developments relating to inspection techniques (i.e. remote inspection, image recognition)
- Training personnel on maintenance of inspection equipment
- Competence and performance evaluation of offshore inspection personnel
- Undertake any other associated tasks as the Company may reasonably require.

QHSE Responsibilities

- Demonstrate personal commitment to Health, Safety, Environment and Quality
- Apply Film-Ocean and any Client's Health, Safety, Environment and Quality Policies
- Promote a culture of continuous improvement, lead by example and exceed Film-Ocean's commitment to HSEQ initiatives.

Essential requirements

- Knowledge or experience of working with Subsea IRM projects (is essential)
- Working knowledge and experience of computerised inspection management systems i.e. - COABIS, NEXUS, DIGITAL EDGE, VISUALSOFT is desirable
- Involvement, or experience of working onboard offshore installations with ROV's on inspection of pipelines and structures (is desirable)
- Must hold valid offshore survival and medical certification
- Must hold a valid CSWIP 3.4U inspection qualification
- Experience of offshore inspection operations is desirable
- Must be educated to a minimum HNC/HND level or higher, in an engineering related subject
- Ideally hold a degree level qualification within an Engineering discipline
- Sound understanding of project operations Structures and cost control
- Proficient in Microsoft Office packages, including Excel, Project and Access.

How to Apply

Interested in this position, then please submit your CV, cover letter and salary expectations.

Please note; Film-Ocean assess all applications based on merit. Should a suitable candidate be identified, Film-Ocean reserves the right to close the recruitment process prior to the advertised closing date. Only those candidates considered to be suitable will be invited to interview.

Should you have any queries regarding the role, or have any questions relating to your application, then please contact HR on careers@film-ocean.com

Closing date

Friday 2nd December 2021